Guidelines Regarding NPRRA Annual Conference

Presented for Board approval: June 29, 2017
Approved by Board of Directors: June 29, 2017
Modified: July 10, 2024
Approved by Board: July 10, 2024

Please find below the Annual Conference guidelines relating to: registration/guests/sponsorships/and hotel

Conference registration:

- Conference registration (either all-inclusive or a la carte) is required in order to attend the off-site events and related conference activities. The only exception for this is for NPRRA members whose office is located in close proximity where the conference is being held. NPRRA will allow up to 2 guests per registered conference attendee for these local members at the a la carte rate. Please reach out to the Education Committee Chair for assistance regarding this special registration.
- Conference and off-site event registrations are non-transferrable.
- For those with a medical emergency or in the case of a state or federal emergency, any conference registration fees paid will be applied to the next year's conference and may be used by anyone at the company and are not tied to the individual.

Guests:

- Only non-industry guests are allowed to attend at the guest rate.
- Any person involved in the industry (even spouses) must be registered as an official attendee at either the member or non-member rate, as applicable.
- If an unregistered individual (someone not registered for the conference or specific event) attends the conference or an off-site event, they must register on the spot or their company will be billed for the related fees.

Sponsorships:

- Sponsorships are purchased on a first-come, first-served basis.
- Sponsorships are non-refundable.
- Sponsorships can't be locked in without the completed form.
- If paying by check, payment must be received at the NPRRA office within 14 days, or sponsorship may be dropped.

Hotel:

- The NPRRA special hotel room rate code/discount is only available to those who are attending the conference. You may not utilize the NPRRA room block if you will not be registering for the conference.